

## 2018- 2019 Teacher Wish List Form

Please fill out the below form and return it to either the PTO mailbox or to PTO Co-President Dana Liloia at <a href="mailto:danaliloia22@gmail.com">danaliloia22@gmail.com</a> by <a href="mailto:September 20th">September 20th</a>. This will ensure we can process it in a timely fashion and return your approvals to you as soon as possible.

The process for providing you with your Wish List items has changed! Please submit your Wish List to the PTO. We will forward your Wish List requests for approval by your school's administration. Once your Wish List has been reviewed, we will notify you of the individual items and amount of your request that has been approved. The total possible allowance may be up to \$50, and we ask that you please do not submit requests that exceed \$50.

You will be responsible for purchasing your own approved Wish List items, and receipts for the approved amounts should be submitted to the PTO reimbursement. Please note that the Check Request Form is available via our website.

Mountainside NJ PTO can only reimburse you for the approved items and amounts. Please keep this in mind if there is a shipping charge to order your approved items.

Grade / Subject:

Item	Quantity	Store / Website	Price

Teacher's Name: